

CHANGE OF NAME*

NOTE: Documents submitted for registration must be accompanied by an electronic on-line Document Registration Request (DRR) form. To create a DRR, logon to SPIN 2, www.spin.gov.ab.ca, click the DRR button on the SPIN 2 Menu Bar then select Create DRR, see Create DRR Help files for additional information.

Before submitting documents to the Land Titles Office, please enclose the following:

- A Statutory Declaration Regarding a Change of Name completed and signed by the individual changing his/her name. The statutory declaration must be sworn before a Commissioner for Oaths who must print his/her name and expiry date or a Notary Public who must affix his/her seal.

and

- An original Certificate of Change of Name issued by Alberta Vital Statistics or by a comparable authority in another jurisdiction (the original certificate will be returned).

Notarized copies of official documentation under notary seal can be accepted in lieu of originals. The legal description(s) must be provided.

NOTE: If attending the Land Titles Office and swearing the statutory declaration before a Land Titles Commissioner for Oaths, you must produce proper identification (e.g., a valid driver's licence, passport or an identification card issued by Alberta Registries).

Registration Fees

Statutory declaration for name change	\$15.00
Extra title(s) affected	\$5.00 per title
Certified copy of title(s)	\$10.00 per title

Please enclose a cheque or money order payable to the **Minister of Finance**. The completed affidavit, certificate(s), appropriate fees and DRR can be mailed to either address:

Land Titles Office
Box 7575
Calgary AB T2P 2R4

or

Land Titles Office
Box 2380
Edmonton AB T5J 2T3

If you have any further questions, please call or visit at:

Alberta Government Services Bldg.
2nd Floor, 710-4th Avenue SW
Calgary AB T2P 0K3

or

John E. Brownlee Building
10365-97th Street
Edmonton AB T5J 3W7

(403) 297-6511

(780) 427-2742

* **The above information is only a guideline and is not intended as an exhaustive listing.**

I, _____

of _____

DO SOLEMNLY DECLARE THAT:

1. I am:

(a) the registered owner of the following land:

(LINC number: _____)

(b) the owner of an interest pursuant to the following instruments or caveats:

2. I have officially changed my name from _____

to _____

3. Attached to this declaration is a Certificate of Change of Name issued by:

AND I MAKE THIS SOLEMN DECLARATION CONSCIENTIOUSLY BELIEVING IT TO BE TRUE AND KNOWING THAT IT IS OF THE SAME FORCE AND EFFECT AS IF MADE UNDER OATH.

Declared before me at _____

in the _____

this ____ day of _____ , _____

(Signature of Owner)

(A Commissioner, etc. (or as the case may be))

(Print Name)

(Expiry Date of Commission)

This information is being collected for the purposes of land titles records in accordance with the Land Titles Act. Questions about the collection of this information can be directed to the Freedom Of Information and Protection Of Privacy Co-ordinator for Alberta Registries, Research and Programme Support, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-2742.