

**FRANK TROPEA AND SARRA TROPEA**  
**OPERATING AS**  
**WOODCRAFT 2000**  
**AND**  
**ANY EMPLOYEE, REPRESENTATIVE, OR AGENT OF**  
**FRANK TROPEA, SARA TROPEA AND/OR WOODCRAFT 2000**

This Director's Order was issued under s. 157.1 of the *Fair Trading Act* in response to, in the opinion of the Director, contraventions of the Act. As mandated by s. 157.1 of the *Fair Trading Act*, this Director's Order is part of the public record.

For more information on the Fair Trading Act, business licensing in Alberta or to search for a licensed business, please click here:

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**DIRECTOR'S ORDER UNDER SECTION 157 OF THE FAIR TRADING ACT**

**TO**

**FRANK TROPEA and SARA TROPEA**  
**OPERATING AS WOODCRAFT 2000**

**AND**

**ANY EMPLOYEE, REPRESENTATIVE, OR AGENT OF FRANK TROPEA,**  
**SARA TROPEA AND/OR WOODCRAFT 2000**

**ISSUE**

On or about July 14, 2009, Frank Tropea and Sara Tropea, operating as Woodcraft 2000, entered into a contract with a consumer in person to install cabinets at a personal residence. The total price of this contract was \$13 500, and \$8 000 was paid before work began. Other payments of \$3 000 and \$2 000 were made before the work was finished.

This activity constitutes a "prepaid contracting business" requiring a person or business to be licensed under Section 104(1) of the *Fair Trading Act*. A Prepaid Contracting Business means the activities of soliciting, negotiating or concluding in person, at any place other than the seller's place of business, a construction or maintenance contract in which all or part of the contract price is to be paid before all of the goods or services called for in the contract are provided.

Frank Tropea and Sara Tropea have entered into a prepaid contract without holding this licence. As of July 2010, Mr. Tropea and Ms. Tropea were informed of the prepaid contracting licence requirement, but have not obtained the licence. Although Ms. Tropea stated they will be entering all future contracts at their business place, there is the potential they may enter into prepaid contracts with residential consumers without a licence, in violation of the *Fair Trading Act*.

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**ORDER**

- Frank Tropea, either in his own capacity or when acting on behalf of a corporation in which he has an interest or by which he is employed, must immediately cease entering into prepaid contracts (taking down payments, deposits or progress payments before the work is fully completed) with residential consumers until the licensing requirements have been met.
- Sara Tropea, either in her own capacity or when acting on behalf of a corporation in which she has an interest or by which she is employed, must immediately cease entering into prepaid contracts (taking down payments, deposits or progress payments before the work is fully completed) with residential consumers until the licensing requirements have been met.
- Any employee, representative, agent or associate of Frank Tropea or Sara Tropea must immediately cease entering into prepaid contracts (taking down payments, deposits or progress payments before the work is fully completed) with residential consumers until the licensing requirements have been met.

**NON COMPLIANCE WITH ORDER**

- **ANY PERSON WHO FAILS TO COMPLY WITH AN ORDER OF THE DIRECTOR UNDER SECTION 157 OF THE FAIR TRADING ACT CONTRAVENES THIS ACT AND IS GUILTY OF AN OFFENCE AND MAY BE PROSECUTED PURSUANT TO SECTION 163 OF THE *FAIR TRADING ACT*.**

A handwritten signature in black ink, appearing to read 'Scott Hood', with a stylized, cursive script.

Scott Hood  
Director of Fair Trading (as delegated)  
August 24, 2010